<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Details</th>
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<tbody>
<tr>
<td>8:30 – 9:00</td>
<td>Arrival &amp; Registration</td>
<td>• Coffee and tea will be provided</td>
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</table>
| 9:00 - 9:15 | Welcome & Territory Acknowledgement            | • Introduce hosts and presenters  
• Review agenda  
• Housekeeping items                                                                                      |
| 9:15 - 10:00| Project Development 101                        | **Handout**: Affordable Housing Development FAQs  
• Terms and definitions  
• Defining affordability  
• Development process/stages/timeline  
• Project management and support  
• Current funding call                                                                                     |
| 10:00 - 11:30| Stage 1: Pre-Proposal                         | **Handout**: Pre-Development Survey  
• Small group work: identify major project hurdles  
• Full group: discuss challenges and potential solutions                                                                                        |
| 11:30 - 1:00| Lunch & Funders Forum                         | • Funders’ presentations (10 minutes each):  
  ○ CMHC  
  ○ BC Housing  
  ○ Columbia Basin Trust  
• Q&A                                                                                                           |
| 1:00 – 1:45  | Stage 2: Proposal                              | **Handout**: Sample Proposal (TOC and appendices)  
**Handout**: Proposal Preparation Tool  
• High-level overview of proposal preparation tool  
• Discuss what polished proposal looks like  
• Discuss potential challenges at detailed stage                                                                 |
| 1:45 – 2:00 | Next Steps & Closing Remarks                  | **Handout**: Evaluation Form                                                                                                          |