

**COLUMBIA BASIN TRUST
BOARD OF DIRECTORS MEETING NO. 194
May 24/25, 2018
MINUTES**

Meeting No. 194 was held at the Columbia Basin Trust, Castlegar, BC.

Directors in Attendance:

R. Jensen, Chair	C. Andrews
L. Binks	W. Booth
J. Carver	C. Evans
M. McConnachie	A. Naqvi
L. Parker	D. Raven
V. Thomas [May 25]	J. Townsend

Staff and Guests in Attendance:

J. Strilaeff	A. Ambrosone
D. Hoodicoff	K. Gosal
C. Lloyd	B. Haney
D. Lampron	M. D'Entremont
T. Hicks	M. Hounjet
K. Gervais	J. Medlar, Recording Secretary

The meeting was called to order at 1:00 pm (PT).

The Chair suspended the Order of Business. For continuity, these Minutes reflect the order of the Agenda.

ADOPTION OF AGENDA

Attachments:

- Minutes: Board Meeting No. 193
- Report from the Chair
- Report from the CEO
- CBBC Update
- CBDC Update
- Delivery of Benefits Update on Activities
- Housing Initiatives Update
- Columbia Basin College Bursary Program
- Land Conservation
- Support for Land Acquisition Crawford Bay
- Environment Advisory Committee Reappointment
- Special Initiatives Department Update
- Salmon Re-introduction to Upper Columbia
- 2017/18 Annual Service Plan Report
- Carbon Neutral Action Report
- Minutes: Executive Committee Meeting No. 131
- Director Nominations to Columbia Power Corporation
- Cannabis Legalization & Policy Implications
- Minutes: Finance and Audit Committee Meeting No. 79
- 2017/18 Annual Board Remuneration Disclosure
- 2017/18 Annual Executive Compensation Disclosure
- Quarterly Treasury Board Forecasts

- 2017/18 Annual Financial Statements
- 2018 Corporate Risk Register
- Minutes: Investment Committee Meetings No. 90/91/92
- Managed Timberland as an Investment Opportunity
- Quarterly Investment Portfolio Review to March 31, 2018

18/18 Moved, seconded and resolved that:

Agenda No. 194 be approved and hereby is adopted as amended.

ADOPTION OF MINUTES

19/18 Moved, seconded and resolved that:

Minutes of Board of Directors meeting held April 6/7, 2018 be approved and hereby are adopted.

REPORTS FROM THE CHAIR AND CEO

Report from the Chair

The Chair provided a written report to the Board. Chair Jensen also apprised the Board that, due to local government elections in October 2018, several regional districts have indicated possible delays in providing the Trust with their nominee for directors whose terms expire December 2018. Staff will work with Provincial agencies responsible for the appointment of Trust directors to support an expedited appointment process as needed.

There were no resolutions arising.

Report from the President and CEO

The Board was provided a written update on general corporate matters. J. Strilaeff also provided a verbal update on a recent request, under the Freedom of Information and Protection of Privacy Act (FOIPPA), to provide information on the funding decision for a Trust project in Cranbrook. While the FOIPPA request has been satisfied, there was a follow up request for the Trust to require all grant recipients to adhere to Trust/Provincial government procurement requirements. The Board recognized this could impose undue restrictions on grant applicant criteria and endorsed staff to maintain current practice.

There were no resolutions arising.

REPORTS FROM SUBSIDIARIES

CBBC Update

The Board was provided a memorandum for information on Columbia Basin Broadband Corporation (CBBC) activities since the last Board meeting that included the development of a Connectivity Strategy for the Basin and current broadband projects in process.

There were no resolutions arising.

CBDC Update

The Board was provided a memorandum for information on Columbia Basin Development Corporation (CBDC) activities since the last Board meeting.

There were no resolutions arising.

DELIVERY OF BENEFITS MATTERS

Delivery of Benefits Update

The Board was provided a memorandum for information on activities within Delivery of Benefits (DOB) programs and initiatives since the last Board meeting.

There were no resolutions arising.

Housing Initiatives Update

The Board was provided a memorandum for information on housing initiatives activities that included updates on projects within the BC Housing partnership and the First Nations Housing Sustainability Initiative.

There were no resolutions arising.

Columbia Basin Bursary Program

The Board was provided a memorandum which sought approval for the continuation of the Columbia Basin Trust Bursary for the next three fiscal years, with associated funding, for Basin students attending Selkirk College, College of the Rockies, and Okanagan College, Revelstoke Campus. The Board endorsed a further increase to the annual funding amount available to each post-secondary school, and amended the resolution language to reflect these increases. The Board also requested staff provide a summary of various student supports provided by the Trust to a future Board meeting.

20/18 Moved, seconded and resolved that:

The Board of Directors hereby approves the Columbia Basin Trust Bursary program for a total of \$282,000 over three years (2018/19, 2019/20, 2020/21) with the following annual funding structure:

- Bursaries up to \$1,500 each to Basin students attending Selkirk College to a maximum of \$45,000;
- Bursaries up to \$1,500 each to Basin students attending College of the Rockies to a maximum of \$45,000; and,
- Bursaries up to \$500 each to Basin students attending Okanagan College, Revelstoke Campus to a maximum of \$4,000.

Land Conservation

The Board was provided a memorandum for discussion on the Trust role with regard to securement of land conservation properties specifically for ecological purposes. Since 2016, the Trust has not played an active role in helping secure new ecological conservation lands due to conservation risks over the long-term. Staff will be bringing forward a broader land acquisition initiative to the Board later in 2018 based on a range of values beyond ecological conservation. In the interim, staff propose to resume an active role supporting land securements for ecological conservation purposes and engage with stakeholders to address long-term conservation risk.

21/18 Moved, seconded and resolved that:

The Board of Directors hereby approves the allocation of \$500,000 for the 2018/19 fiscal year to support land conservation securement projects proactively, on a case-by-case basis.

Support for Land Acquisition in Crawford Bay

The Board was provided with a memorandum which sought approval for a grant to assist the Regional District of Central Kootenay (RDCK) to purchase lands from Kokanee Springs Resort for a new regional park in Crawford Bay on the East Shore of Kootenay Lake. This land acquisition would support the local residents' efforts to create a regional park that addresses a range of values including ecological, economic, tourism as well as public access to recreation.

22/18 Moved, seconded and resolved that:

The Board of Directors hereby approves the Trust contribution of \$800,000 to the Regional District of Central Kootenay purchase of the Kokanee Springs Resort park lands through the Community Development Program.

Environment Advisory Committee Reappointment

The Board was provided a memorandum which sought approval for the reappointment of Greg Anderson to the Environment Advisory Committee for a three-year term to expire May 31, 2021.

23/18 Moved, seconded and resolved that:

The Board of Directors hereby approves the reappointment of Greg Anderson to the Environment Advisory Committee for a three year term expiring May 31, 2021.

Special Initiatives Department Update

The Board was provided a memorandum for information on activities within the Special Initiatives department that included an update on agriculture, Indigenous relationships, recreation and physical activity, as well as renewable and alternative energy strategic priority activities.

There were no resolutions arising.

Salmon Reintroduction to Upper Columbia

The Board was provided with a memorandum for information on current discussions and recent workshops held on salmon reintroduction to the Upper Columbia.

There were no resolutions arising.

OTHER MATTERS

2017/18 Annual Service Plan Report

The Board was provided with a memorandum which sought approval of the Annual Service Plan Report for fiscal 2017/18. This annual report compares actual results with expected results identified in the Service Plan for the fiscal year.

24/18 Moved, seconded and resolved that:

The Board of Directors hereby approves the *2017/18 Annual Service Plan Report* in substantially the form provided in the materials for this meeting.

Carbon Neutral Action Report

The Board was provided with a memorandum for information on the annual Carbon Neutral Action Report that reports on Trust efforts in 2017 to reduce greenhouse gasses.

There were no resolutions arising.

Power Investments

Chair Jensen brought forward to the Board, on behalf of Director Evans, long-term planning considerations for future power project investments for discussion. The Board held a fulsome discussion and requested staff provide a comprehensive overview of existing power projects and considerations for future power project development, including alternative energy options, for the September Board Meeting.

There were no resolutions arising.

REPORTS FROM COMMITTEES

Report from the Executive Committee

Minutes from the Executive Committee meeting held on April 5, 2018 were provided for information.

There were no resolutions arising.

Director Nominations to the Columbia Power Corporation

The Board was provided with a memorandum which sought approval of the reappointment of Rick Jensen and John Stephens to the Board of Columbia Power Corporation.

25/18 Moved, seconded and resolved that:

The Board of Directors hereby re-nominates Rick Jensen and John Stephens to the Board of Columbia Power Corporation.

Cannabis Legalization and Policy Implications

The Board was presented with policy considerations related to Trust support for cannabis related businesses and activities. At the last meeting, the Board discussed potential concerns and benefits for the region associated with the pending legalization of non-medicinal cannabis and requested the Executive Committee further review whether or not the Trust would take a role in future cannabis related activity.

The Board was provided with an update on recent Federal and Provincial government decisions, discussed the opportunities and challenges within the emerging cannabis industry and the need to provide staff with policy direction at this time. The Board endorsed staff continue to not engage in support for direct cannabis related projects until one year after legalization of non-medicinal cannabis, and that indirect support, such as education or worker training supports, would be considered on a case-by-case basis.

26/18 Moved, seconded and resolved that:

The Board of Directors hereby approves that the Trust maintain its current approach to not consider support for direct cannabis related projects through Delivery of Benefits or Investments programs for one year after the date of legalization of non-medicinal cannabis.

And further resolved that:

The Board of Directors hereby further approves that the Trust may consider support for indirect cannabis related activities through Delivery of Benefits programs on a case-by-case basis.

Report from the Finance and Audit Committee

Minutes from the Finance and Audit Committee meeting held on January 12, 2018 were provided for information.

There were no resolutions arising.

2017/18 Annual Board Remuneration Disclosures

The Board was provided with a memorandum for information which disclosed the Board Remuneration Summary Reports for fiscal 2017/18 for the Trust, the Columbia Basin Broadband Corporation and the Columbia Basin Development Corporation. These reports are provided to the Public Sector Employers Secretariat (PSEC) and will be posted on the Trust's website.

There were no resolutions arising.

2017/18 Annual Executive Compensation Disclosure

The Board was provided with a memorandum for information which disclosed the Executive Compensation Report for fiscal 2017/18. This report is provided to PSEC and will be posted on the Trust's website.

There were no resolutions arising.

Quarterly Treasury Board Forecasts

The Board was provided a memorandum that outlined the updates made to the five year financial forecast provided to the Treasury Board for the quarterly submission, and the five year Delivery of Benefits cash forecast for information.

There were no resolutions arising.

2017/18 Annual Financial Statements

The Board was provided with a memorandum which sought approval of the 2017/18 consolidated finance statements for the year ended March 31, 2018 and outlined the material changes from the year prior.

27/18 Moved, seconded and resolved that:

As recommended by the Finance and Audit Committee, the Board of Directors hereby approves the consolidated financial statements for the year ended March 31, 2018 in substantially the form provided in the materials for this meeting.

2018 Corporate Risk Register Review

The Board was provided with a memorandum which sought approval of proposed amendments of the Trust Corporate Risk Register as part of the regular annual review.

28/18 Moved, seconded and resolved that:

As recommended by the Finance and Audit Committee, the Board of Directors hereby approves the 2018 Corporate Risk Register in substantially the form provided in the materials for this meeting.

Report from the Investment Committee

The minutes from the Investment Committee meetings held on January 19, February 23 and April 11, 2018 were provided for information.

There were no resolutions arising.

Managed Timberlands as an Investment Opportunity

The Board was provided with a memorandum for discussion on the benefits and risks of the addition of managed timberlands to the Trust investment portfolio. The Board discussed key aspects of a managed timberland investment such as a long-term investment horizon, the distinction that lands acquired would be primarily for investment rather than conservation purposes, and the importance of a suitable managing partner.

The Board endorsed staff to proceed with further exploration of managed timberland opportunities and bring forward proposals for future consideration as appropriate.

There were no resolutions arising.

Quarterly Investment Portfolio Review

The Board was provided with the Quarterly Investment Portfolio Report for the period ended March 31, 2018 and a high level overview of investment activity for fiscal year 2017/18 for information.

There were no resolutions arising.

CORRESPONDENCE

The Read File was distributed to the Board of Directors.

There were no resolutions arising.

OTHER BUSINESS

Verbal Reports from Directors on Community Activities

There were no resolutions arising.

Notice of Motion

There were no resolutions arising.

IN CAMERA

Board Round Table

There were no resolutions arising.

The meeting concluded at 12:00 pm.

Certified Correct:

R. Jensen, Chair

J. Medlar, Recording Secretary