

**COLUMBIA BASIN TRUST**  
**BOARD OF DIRECTORS MEETING NO. 193**  
**April 6/7, 2018**  
**MINUTES**

Meeting No. 193 was held at the Emergency Services Building, Nakusp, BC.

**Directors in Attendance:**

R. Jensen, Chair	L. Binks
W. Booth	J. Carver
C. Evans	M. McConnachie
A. Naqvi	L. Page
L. Parker	D. Raven
V. Thomas	J. Townsend

**Staff and Guests in Attendance:**

J. Strilaeff	C. Andrews
A. Ambrosone	S. Green
K. Gosal	J. Medlar, Recording Secretary

The meeting was called to order at 1:30 pm (PT).

The Chair suspended the Order of Business. For continuity, these Minutes reflect the order of the Agenda.

**ADOPTION OF AGENDA**

Attachments:

- Minutes: Board Meeting No. 192
- Report from the Chair
- Report from the CEO
- CBBC Update
- CBDC Update
- Delivery of Benefits Update on Activities
- Targeted Funding Programs Update
- Housing Initiatives Update
- Energy Sustainability Program Funding
- Recreation Infrastructure Grants and Basin Enhanced Sites & Trails
- Agriculture Strategic Priority Update
- Transboundary Conference
- Cannabis Legalization & Policy Implications
- Minutes: Executive Committee No. 130
- Board Committee Appointments
- Annual Governance Policies Review
- Read File

**12/18 Moved, seconded and resolved that:**

Agenda No. 193 be approved and hereby is adopted as amended.

**ADOPTION OF MINUTES**

**13/18 Moved, seconded and resolved that:**

Minutes of Board of Directors meeting held January 25/26, 2018 be approved and hereby are adopted.

## **REPORTS FROM THE CHAIR AND CEO**

### **Report from the Chair**

The Chair provided a written report to the Board.

There were no resolutions arising.

### **Report from the President and CEO**

The Board was provided a written update on general corporate matters.

There were no resolutions arising.

## **REPORTS FROM SUBSIDIARIES**

### **CBBC Update**

The Board was provided a memorandum for information on Columbia Basin Broadband Corporation (CBBC) activities since the last Board meeting that included updates on the *Connecting Canadians* federal project as well as network uptake and customers.

There were no resolutions arising.

### **CBDC Update**

The Board was provided a memorandum for information on Columbia Basin Development Corporation (CBDC) activities since the last Board meeting.

There were no resolutions arising.

## **DELIVERY OF BENEFITS MATTERS**

### **Delivery of Benefits Update**

The Board was provided a memorandum for information on activities within Delivery of Benefits (DOB) programs and initiatives since the last Board meeting.

There were no resolutions arising.

### **Targeted Funding Programs Update**

The Board was provided a memorandum for information on program uptake and successful applications for the fourth quarter of 2018/19 for the following targeted funding programs:

- Poverty Reduction Initiative Request for Proposals
- Wildfire Mitigation Grants
- Non-profit Tech Grants
- Arts and Culture Venue Grants
- Climate Action Grants

There were no resolutions arising.

### **Housing Initiatives Update**

The Board was provided a memorandum for information on activities within housing initiatives since the last Board meeting that included updates on BC Housing partnership activity and the First Nations Housing Sustainability Initiative.

There were no resolutions arising.

### **Energy Sustainability Strategic Framework**

The Board was provided a memorandum which sought approval for implementation of a new energy sustainability initiative for community purpose buildings, within the approved *Renewable and Alternative Energy Strategic Framework*, and \$1 million for the first year of funding in the 2018/19 fiscal year. The proposed initiative would provide funds for both capital expenditures and capacity support to help assess energy conservation and alternative energy generation options for community purpose buildings.

### **14/18 Moved, seconded and resolved that:**

The Board of Directors hereby approves staff to proceed with the detailed program design and implementation strategy for an energy sustainability initiative for community purpose buildings, in substantially the form presented to this meeting, and further approves \$1 million in funding for this initiative from the total of \$2.39 million previously approved for allocation to Alternative and Renewable Energy Initiatives in the 2018/19 Budget.

### **Recreation Infrastructure Grants and Basin Enhanced Sites & Trails**

The Board was provided a memorandum that summarized the recently concluded three year Recreation Infrastructure Grants program for information, and provided an overview of next steps for Trust support of recreation and physical activity in the region. Proposed new programs under development include the Youth Sport and Physical Literacy Program Framework, as approved at the Board Meeting in January 2018, and a program to initiate work on recreation sites and trail networks in the Basin that will be brought forward to the Board in the spring/summer of 2018.

There were no resolutions arising.

### **Agriculture Strategic Priority Update**

The Board was provided a memorandum for information on activities within the agriculture strategic priority that included a draft summary report of the Columbia Basin Agriculture Forum, held on February 27/28, 2018 for information.

There were no resolutions arising.

## **OTHER MATTERS**

### **Transboundary Conference**

The Board was provided a memorandum for discussion on the Trust and the Northwest Power and Conservation Council (NWPCC) hosting a sixth International Columbia Basin River Conference (Transboundary Conference) in the region. The Board endorsed staff to move forward with collaborative planning for a Transboundary Conference within fiscal year 2018/19, and supported staff to discuss alternate options for future collaborative work with NWPCC senior leadership.

There were no resolution arising.

Chair Jensen provided verbal disclosure to the Board of his investment in an emerging cannabis business venture in Cranbrook. The Board discussed this disclosure and determined there was no real or apparent conflict of interest with Chair Jensen participating in the following agenda item discussion.

## **Cannabis Legalization and Policy Implications**

The Board was provided a memorandum for discussion of policy considerations related to the potential for Trust support for cannabis related businesses and activities in light of pending changes to cannabis legislation.

The Board reviewed a high level overview of the proposed *Federal Cannabis Act*, Federal, Provincial and municipal government responsibilities, and current cannabis industry activities within the region. The Board discussed potential concerns and benefits for the region associated with these changes to legalization, and whether the Trust would take a role in future cannabis related projects.

The Board requested the Executive Committee to further review policy considerations and provide a draft policy for discussion for the next Board meeting.

### **15/18 Moved, seconded and resolved that:**

The Board of Directors hereby approves the Executive Committee to further review policy considerations for Trust support for cannabis related businesses and activities, to provide a proposed policy at the next Board meeting, and that staff not engage with cannabis industry related proposals in the interim.

## **Unallocated Discussion**

At the January Board Meeting, the Board approved various opportunities for the use of unallocated funds in the 2017/18 fiscal year, and a temporary increase to the President and CEO commitment authority for purposes of committing funds to one or more of these opportunities. The Board further discussed this corporate approach to unallocated budget funds.

There were no resolutions arising.

## **REPORTS FROM COMMITTEES**

### **Report from the Executive Committee**

Minutes from the Executive Committee meeting held on January 25, 2018 were provided for information.

There were no resolutions arising.

### **Board Committee Appointment**

The Board was provided a memorandum which sought approval of appointments to Board Committees for the replacement of outgoing Director Page whose term expires April 15, 2018. The Board was advised of an amendment for the additional appointment of Director Carver to the Finance and Audit Committee.

### **16/18 Moved, seconded and resolved that:**

The Board of Directors hereby approves the following appointments for a term to expire the first Trust Board meeting of the 2019 calendar year:

- i. J. Carver is appointed to the Executive Committee and the Finance and Audit Committee;
- ii. C. Evans is appointed Chair to the Housing Initiatives Committee; and,
- iii. C. Andrews is appointed to the Housing Initiatives Committee upon finalization of her appointment to the Trust Board of Directors.

### **Annual Governance Policies Review**

The Board was provided a memorandum which sought approval of various amendments to the Trust Governance Policies and Procedures that included:

- Chair and Vice Chair, under Duties and Responsibilities of the Chair, amendment to add the responsibility to develop the Board Meeting Agenda in cooperation with the President and CEO;
- Executive Committee Terms of Reference amendment to biennially review major governance documents, or more frequently as required;
- Housing Initiatives Committee Terms of Reference amendment to appointing up to four Directors from the Trust Board, with the remaining members with appropriate industry expertise and knowledge;
- Rescinding the Agriculture Initiatives Committee Terms of Reference; and,
- Various housekeeping matters.

### **17/18 Moved, seconded and resolved that:**

The Board of Directors hereby approves the amended Trust Governance Policies and Procedures, in substantially the form presented to this meeting.

### **CORRESPONDENCE**

The Read File was distributed to the Board of Directors.

There were no resolutions arising.

### **OTHER BUSINESS**

#### **Verbal Reports from Directors on Community Activities**

There were no resolutions arising.

#### **Notice of Motion**

There were no resolutions arising.

### **IN CAMERA**

#### **Board Round Table**

There were no resolutions arising.

The meeting concluded at 1:00 pm.

### **Certified Correct:**

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**R. Jensen, Chair**

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**J. Medlar, Recording Secretary**