

COLUMBIA BASIN TRUST
BOARD OF DIRECTORS MEETING NO. 186
April 7/8, 2017
MINUTES

Meeting No. 186 was held in the Purcell Room, Prestige Inn Golden.

Directors in Attendance:

R. Jensen, Chair	L. Binks
W. Booth	M. Delich
J. Dooley	G. DeRosa
A. Naqvi (April 8)	L. Page
L. Parker	V. Thomas
J. Townsend (April 7)	

Directors Absent:

R. Ruston

Staff in Attendance:

J. Strilaeff	A. Ambrosone
K. Gosal	W. Lundeberg
J. Medlar, Recording Secretary	

The meeting was called to order at 1:00 pm (MT).

ADOPTION OF AGENDA

Attachments:

- Minutes: Board Meeting No. 185
- Report from the CEO
- CBBC Update
- CBDC Update
- CBDC Board Competencies Matrix
- Delivery of Benefits Update
- Housing Initiatives Update
- Approach to Housing Project Ownership and Development
- PacificSport Columbia Basin
- Recreation Infrastructure Grants Program
- Kooconusa Recreation Management Initiative
- Environment Advisory Committee Appointments
- CBMP Strategic Priorities Progress Update
- Major Trust Projects and Initiatives Update
- Minutes: Executive Committee Meeting No. 125
- Annual Governance Policies Review
- Read File

18/17 Moved, seconded and resolved that:

Agenda of Board of Directors Meeting No. 186 be and hereby is approved as amended.

ADOPTION OF MINUTES

19/17 Moved, seconded and resolved that:

Minutes of the Board of Directors meeting held February 2/3, 2017 be and hereby are approved.

IN CAMERA SESSION

Following the session, the Chair advised of matters to be noted in In Camera minutes for this meeting.

REPORTS FROM THE CHAIR AND CEO

Report from the Chair

Chair Jensen provided a verbal report to the Board.

There were no resolutions arising.

Report from the President and CEO

The Board was provided with a written update on general corporate matters.

There were no resolutions arising.

REPORTS FROM SUBSIDIARIES

CBBC Update

The Board was provided with a memorandum for information on Columbia Basin Broadband Corporation (CBBC) activities since the last Board meeting.

There were no resolutions arising.

CBDC Update

The Board was provided with a memorandum for information on Columbia Basin Development Corp. (CBDC) activities since the last Board meeting.

There were no resolutions arising.

CBDC Board Competencies Matrix

The Board was provided with a memorandum which sought approval of a proposed matrix for CBDC Board Directors competencies and desired attributes.

20/17 Moved, seconded and resolved that:

The Board of Directors hereby approves the Columbia Basin Development Corp. Board of Directors Competencies and Desired Diversity Matrix in substantially the form provided in the materials for this meeting.

DELIVERY OF BENEFITS MATTERS

Delivery of Benefits Update

The Board was provided with a memorandum for information on activities within Delivery of Benefits (DOB) programs and initiatives since the last Board meeting.

There were no resolutions arising.

Housing Initiatives Update

The Board was provided with a memorandum for information that included a status update on current activities and priorities based on the Housing Initiatives Strategic Framework.

There were no resolutions arising.

Approach to Housing Project Ownership and Development

The Board was provided with a memorandum which sought approval for a proposed approach to Trust ownership and development of affordable housing projects in the Basin, including principles to guide the Trust's approach. The proposed approach included a corporate structure that would provide the Trust with the ability, on a case by case basis depending on the project circumstances, to hold its interest in a housing asset in either a for-profit subsidiary or non-profit society controlled by the Trust.

21/17 Moved, seconded and resolved that:

As recommended by the Housing Initiatives Committee, the Board of Directors hereby approves that the Trust move forward with support for affordable housing projects in a manner consistent with the guiding principles in substantially the form provided in the materials to this meeting.

And further resolved that:

The Board of Directors hereby further approves the creation of a wholly controlled non-profit for the purpose of affordable housing development and delegates authority to staff to complete all documentation necessary to effect the creation.

PacificSport Columbia Basin

The Board was provided with a memorandum for information on recent PacificSport Columbia Basin Society activities and their impact on the Trust approach to support for sport and physical activity in the Basin going forward.

There were no resolutions arising.

Recreation Infrastructure Grants Program

The Board was provided with a memorandum for information on the Recreation Infrastructure Grants Program which included an overview of the projects approved in the February 2017 intake.

There were no resolutions arising.

Koocanusa Recreation Management Initiative

The Board was provided with a memorandum for information that provided an update on the Trust's participation in the Koocanusa Recreation Management Initiative.

There were no resolutions arising.

Environment Advisory Committee Appointments

The Board was provided with a memorandum which sought approval for two new appointments, Sarah Boyle and Eva Schindler, and one reappointment, Heather Leschied, to the Environment Advisory Committee, each for a three year term to expire April 1, 2020.

22/17 Moved, seconded and resolved that:

The Board of Directors hereby approves the appointment of Sarah Boyle to the Environment Advisory Committee for a three year term expiring April 1, 2020.

And further resolved that:

The Board of Directors hereby further approves the appointment of Eva Schindler to the Environment Advisory Committee for a three year term expiring April 1, 2020.

And further resolved that:

The Board of Directors hereby further approves the reappointment of Heather Leschied to the Environment Advisory Committee for a three year term expiring April 1, 2020.

OTHER MATTERS

CBMP Strategic Priorities Progress Update

The Board was provided with a memorandum for information on progress in relation to each of the Columbia Basin Management Plan 2016-2020 (CBMP) Strategic Priorities.

There were no resolutions arising.

Major Trust Projects and Initiatives Update

The Board was provided with a memorandum for information on major Trust projects and initiatives currently underway in addition to those addressed in the CBMP Strategic Priorities Progress Update.

There were no resolutions arising.

REPORTS FROM COMMITTEES

Report from the Executive Committee

Minutes from the Executive Committee meeting held February 1, 2017 were provided for information.

There were no resolutions arising.

Annual Governance Policies Review

The Board was provided with a memorandum which sought approval of amendments to the Trust's Governance Policies and Guidelines that included:

- Addition of a new section, Political Activity, to the Code of Conduct with regard to Director engagement in political activities;
- Addition of a Bullying and Harassment Policy;
- Revisions to the Election of Chair and Vice Chair to more accurately reflect current election practices; and,
- Various housekeeping matters.

23/17 Moved, seconded and resolved that:

As recommended by the Executive Committee, the Board of Directors hereby approves the amended Trust Governance Policies and Guidelines in substantially the form provided to this meeting.

Board Meeting Duration

As requested by Directors, the Executive Committee held a discussion on Board Meeting duration with regard to the provision of adequate time to address decision making for increasingly complex Trust activities. Chair Jensen provided a verbal report that the Committee recommended remaining with the current meeting length given the high quality of meeting materials and the Board agreed with this recommendation.

There were no resolutions arising.

PROFESSIONAL DEVELOPMENT

Community Development Primer

W. Lundeberg and A. Ambrosone presented the Board with an overview of the Trust's approach to community development and engaged Director discussion on the following:

- Philosophies that guide the Trust's work with communities;
- Various approaches used to engage with communities, such as community identified priorities, sector-wide priorities and/or an issue specific approach;
- Various roles the Trust can play in addressing issues such as:
 - Information Resource
 - Project Grants
 - Partnerships
 - Trust Programs
 - Asset Development
- Current changes in communities that could impact Trust approaches; and,
- Balancing the needs of communities with the need to be an effective steward of Trust resources.

There were no resolutions arising.

CORRESPONDENCE

The Read File was distributed to the Board of Directors.

There were no resolutions arising.

OTHER BUSINESS

Verbal Reports from Directors on Community Activities

There were no resolutions arising.

Notice of Motion

There were no resolutions arising.

IN CAMERA

Board Round Table

There were no resolutions arising.

The meeting concluded at 11:00 am.

Certified Correct:

R. Jensen, Chair

J. Medlar, Recording Secretary