

**COLUMBIA BASIN TRUST
BOARD OF DIRECTORS' MEETING NO. 183
November 11, 2016
MINUTES**

Confidential information such as business negotiations, personnel issues and legal advice may have been severed from these minutes.

Meeting No. 183 was held via teleconference.

Directors in Attendance:

R. Jensen, Chair	L. Binks
W. Booth	M. Delich
J. Dooley	G. DeRosa
A. Naqvi	L. Page
L. Parker	R. Ruston
V. Thomas	J. Townsend

Staff in Attendance:

J. Strilaeff	D. Hoodicoff
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J. Medlar, Recording Secretary

The meeting was called to order at 1:00 pm (PT).

PURPOSE OF MEETING

The Board of Directors have been formally notified of the sudden passing of Neil Muth, President and CEO on November 9, 2016.

There were no resolutions arising.

COMMUNICATIONS AND BUSINESS CONTINUITY

J. Strilaeff provided a verbal update on the communications to date with the Muth family, Trust senior staff, Minister Bennett and Ministry of Energy and Mines representatives. Subsequent to this meeting, senior staff will personally notify all Trust staff.

The Executive Management Committee (EMC) are reconvening on November 13 to address business continuity planning. Clive Lund, consultant for the Trust's Business Continuity Plan (BCP), will be joining to advise senior management.

There were no resolutions arising.

COMMUNICATIONS MESSAGING

D. Hoodicoff provided a verbal update on communications activities and immediate next steps under development. Upon approval by the family, staff have drafted a brief public notice that will be distributed to key stakeholders and partners in advance of a full public release to be distributed early next week.

There were no resolutions arising.



OTHER

November Board Meeting

The Board of Directors affirmed that the upcoming Board Meeting scheduled for November 25/26 in Trail, BC will go ahead as planned.

There were no resolutions arising.

IN CAMERA

The Board discussed matters that are noted in the In Camera minutes for this meeting.

Certified Correct:

R. Jensen, Chair

J. Medlar, Recording Secretary