

COLUMBIA BASIN TRUST
BOARD OF DIRECTORS MEETING NO. 181
September 23/24, 2016
MINUTES

Meeting No. 181 was held in the Kaslo Hotel, Kaslo, BC.

Directors in Attendance:

R. Jensen, Chair	L. Binks
W. Booth	M. Delich
J. Dooley	G. DeRosa
A. Naqvi	L. Page
L. Parker	R. Ruston
V. Thomas	

Directors Absent:

J. Townsend

Staff and Guests in Attendance:

N. Muth	J. Strilaeff
J. Anders (partial)	K. Gosal
D. Hoodicoff (partial)	T. Hicks (partial)
L. Kilpatrick (partial)	W. Lundeberg
J. Medlar, Recording Secretary	

The meeting was called to order at 11:00 am (PT).

The Chair suspended the Order of Business. For continuity, these Minutes reflect the order of the Agenda.

ADOPTION OF AGENDA

Attachments:

- Minutes: Board Meeting No. 180
- Governance Discussion
- NWPCC Briefing Note and Presentation
- Report from the CEO
- Minutes: Executive Committee No. 122
- Power Project Management
- 2018 Schedule of Board Meetings
- Notice of Election of Chair and Vice Chair
- Minutes: Investment Committee Meeting No. 82
- Quarterly Investment Portfolio Report
- Agriculture Initiatives Update
- Economic Development Update
- Housing Initiatives Update
- CBBC Update
- Delivery of Benefits Update
- Land Conservation Initiatives
- Geographic Equity
- DOB Policy Review
- Community Foundations Update
- Youth Programs Update
- Update on Heritage
- Nakusp Process Update

- Recreation Infrastructure Grant Update
- Basin School Districts and Trust Partnership
- UKEEP
- Indigenous Relationships Strategic Priority
- Committee Fees & Expenses
- 2017 Columbia Basin Symposium
- CBMP Strategic Priorities Update
- Major Projects & Initiatives List
- Communicating Impact

42/16 Moved, seconded and resolved that:

Agenda No. 181 be approved and hereby is adopted as amended.

ADOPTION OF MINUTES

43/16 Moved, seconded and resolved that:

The minutes of Board of Directors Meeting No. 180 held July 22, 2016 be approved and hereby are adopted.

BOARD PROFESSIONAL DEVELOPMENT SESSIONS

Governance Discussion

The Board was provided with a memorandum that suggested topics to guide a high level discussion on board governance issues which included:

- Risk management;
- Board composition and skill sets;
- Meeting agenda structure and input;
- Meeting materials;
- Board evaluation; and,
- Overall balance of Board responsibilities.

The Board held a fulsome discussion on each of the proposed topics. Board Members would like to further develop the evaluation process and requested that staff provide alternatives for individual director evaluation models to be reviewed alongside the current evaluation process commencing November 2016. Board Members also requested staff integrate a recurring board governance discussion in to future Board professional development sessions.

There were no resolutions arising.

NORTHWEST POWER AND CONSERVATION COUNCIL PRESENTATION

J. Anders, Council Member of the Northwest Power and Conservation Council (NWPCC) and NWPCC liaison to the Trust Board, provided a presentation that outlined their operating area, mandate and an overview of their current and future resource portfolio. The presentation also highlighted their current activities related to fish and wildlife conservation efforts, and the status of Trust/NWPCC partnership projects.

There were no resolutions arising.

REPORTS FROM THE CHAIR AND CEO

Report from the Chair

The Chair provided a verbal report to the Board which included a meeting on September 20 with Opposition MLAs and N. Muth to discuss agriculture initiatives.

There were no resolutions arising.

Report from the President and CEO

The CEO provided a written report to the Board of Directors.

There were no resolutions arising.

REPORTS FROM COMMITTEES

Report from the Executive Committee

The minutes from Executive Committee Meeting No. 122 held on July 21, 2016 were provided for informational purposes.

There were no resolutions arising.

2018 Board Meeting Schedule

The Board was provided with a memorandum which sought approval of a proposed 2018 Board Meeting Schedule. Due to the increasing complexity of Trust activities, the Executive Committee recommended to adjust the 2018 Board meeting schedule, and furthermore to amend the 2017 schedule, in order to change the July meeting held by videoconference to an in-person venue. Board members agreed with the Executive Committee recommendation. Staff withdrew the motion and will bring forward revised 2017 and 2018 Board Meeting schedules for the next Board Meeting.

There were no resolutions arising.

Notice of Election of Chair and Vice Chair

The Board was provided with notice of the election process for the 2017 Board Chair and Vice Chair.

There were no resolutions arising.

Report from the Investment Committee

The minutes from Investment Committee Meeting No. 82 held on June 8, 2016 were provided for informational purposes.

There were no resolutions arising.

Quarterly Investment Portfolio Review

The Board was provided with the Quarterly Investment Portfolio Review for the quarter ended June 30, 2016 for informational purposes.

There were no resolutions arising.

Agriculture Initiatives Update

The Board was provided with a memorandum for discussion on a draft Agriculture Strategic Framework to guide the Trust's role and activities related to the agriculture strategic priority as identified in the Trust's *Columbia Basin Management Plan Strategic Priorities 2016-2020*.

The Board endorsed the Agriculture Strategic Framework in principle which outlined the following six objectives where the Trust may be able to provide support:

- Improve access to technical and business development extension support;
- Enhance access to existing capital and financial tools;
- Support efforts to attract and retain a reliable workforce;
- Improve access to and development of key agricultural infrastructure;
- Strengthen access to markets for Basin products; and,
- Identify valuable agricultural land in the Basin and support efforts to increase access and production on these lands.

There were no resolutions arising.

Economic Development Update

The Board was presented with a memorandum on recent economic development activities for informational purposes.

There were no resolutions arising.

Housing Initiatives Update

The Board was presented with a memorandum on recent housing initiatives activities for informational purposes. As delegated by the Board in July 2016, the Executive Committee has finalized the appointment of Simon Howse, Celeste Mullin and Jenny Robinson to the Housing Initiatives Committee effective September 22, 2016.

There were no resolutions arising.

REPORTS FROM SUBSIDIARIES

CBBC Update

The Board was provided with a memorandum for informational purposes on Columbia Basin Broadband Corporation (CBBC) activities since the last Board meeting.

There were no resolutions arising.

DELIVERY OF BENEFITS

Delivery of Benefits Update

The Board was provided with a memorandum for informational purposes on activities within Delivery of Benefits (DOB) programs and initiatives since the last Board Meeting. Staff provided a further update on the land conservation acquisition item as per recent discussions with the Nature Conservancy of Canada.

There were no resolutions arising.

Land Conservation Initiative

The Board was presented with a memorandum and Land Conservation Report that provided an overview of ecological land conservation in the Columbia Basin to date as well as recommendations to refine how the Trust supports future land conservation activities.

There were no resolutions arising.

Geographic Equity

The Board was provided with a memorandum on the geographic distribution of Trust funding and proposed strategic actions that could further support equitable distribution across the Trust's operating area.

There were no resolutions arising.

Delivery of Benefits Policy Review

The Board was provided with a memorandum which sought to rescind the current Environment and Social Grants Program policies and approval of new Environment and Social Grants Program policies. The new policies are being proposed as part of a comprehensive staff review of all DOB policies and guidelines.

44/16 Moved, seconded and resolved that:

The Board of Directors hereby rescinds the Environment Grants Program Policy and Social Grants Program Policy previously approved by the Board.

And further resolved that:

The Board of Directors hereby further approves the Environment Grants Program Policy in substantially the form provide to this meeting.

And further resolved that:

The Board of Directors hereby further approves the Social Grants Program Policy in substantially the form provided to this meeting.

The Board Meeting adjourned at 4:00 pm to carry out the Annual General Meeting.

The Board Meeting reconvened on September 24 at 8:30 am.

In Camera Session

Following the session, the Chair advised of matters to be noted in the In Camera minutes for this meeting.

Community Foundations Update

The Board was provided with a memorandum on recent Trust activities with Columbia Basin-based Community Foundations and Funds for informational purposes.

There were no resolutions arising.

Youth Initiatives Update

The Board was provided with a memorandum for discussion on the Trust's current youth programming and support for youth, and the status of the *Youth Initiatives Strategic Plan 2011-2016*. The Basin Youth Network, created in November 2015, represents a shift in the Trust's approach to addressing youth needs from Trust initiated programming to community initiated programming and place based support for youth development. In view of these changes to structure and approach, which can be supported without a Trust driven strategic plan, staff recommend to not renew the Youth Initiatives Strategic Plan.

45/16 Moved, seconded and resolved that:

The Board of Directors hereby approves that the Trust not move forward with preparing a new Youth Initiatives Strategic Plan.

Update on Heritage

The Board was provided with a memorandum and two consultant studies which reported on heritage sector capacity and a current inventory of built heritage assets in the Columbia Basin, as well as recommendations to the Trust on how best to maintain and preserve the built heritage.

There were no resolutions arising.

Nakusp Process Update

The Board was provided with a memorandum which outlined the context for the process the Trust has been engaged with in the community of Nakusp, as an example of the shift that the Trust is initiating in engagement with Columbia Basin communities.

There were no resolutions arising.

Recreation Infrastructure Program

The Board was provided with a memorandum for informational purposes on the current status of activities within the Recreation Infrastructure Program.

There were no resolutions arising.

Basin School Districts and Trust Partnership

The Board was presented with a memorandum for informational purposes which provided an overview of the Trust's engagement with school districts in the Columbia Basin.

There were no resolutions arising.

Upper Kootenay Ecosystem Enhancement Plan

The Board was provided with a memorandum for informational purposes on the Upper Kootenay Ecosystem Enhancement Plan (UKEEP).

There were no resolutions arising.

OTHER CORPORATE MATTERS

Indigenous Relationships Strategic Priority

The Board was provided with a memorandum for discussion which provided background and context for the Trust's current work on the Indigenous Relationships strategic priority as identified in the Trust's *Columbia Basin Management Plan Strategic Priorities 2016-2020*. Director V. Thomas led Board discussion on a draft Indigenous Engagement Framework which included:

- Indigenous peoples and governments within the Trust's operating area;
- Guiding documents, such as the *Truth and Reconciliation Commission of Canada, Calls to Action*, that provide context for the Trust's engagement with Indigenous peoples; and,
- Proposed engagement methodology, principles and goals.

There were no resolutions arising.

Committee Fees and Expenses Policy

The Board was provided with a memorandum which sought approval for amendments to the Committee Fees and Expenses policy.

46/16 Moved, seconded and resolved that:

The Board of Directors hereby approves the amended Committee Fees and Expenses Policy, in substantially the form provided in the materials for this meeting.

2017 Columbia Basin Symposium

The Board was provided with a memorandum on the theme and focus areas for the October 2017 Columbia Basin Symposium. The proposed 2017 theme is about “thriving in a changing landscape” and will focus on three global drivers that will have a long-term impact in the Basin, such as changing demographics, technology, and climate change, and how the region can adapt to the challenges and leverage any opportunities they bring.

There were no resolutions arising.

CBMP Strategic Priorities Progress Update

The Board was provided with a memorandum on progress in relation to each of the Columbia Basin Management Plan 2016-2020 Strategic Priorities for informational purposes.

There were no resolutions arising.

Major Projects and Initiatives List

The Board was provided with a memorandum on the major Trust projects and initiatives currently underway for informational purposes.

There were no resolutions arising.

Communicating Impact

The Board was provided with a memorandum for informational purposes that illustrated how the Trust is enhancing its approach to news releases and other communications materials to better communicate the work of the Trust.

There were no resolutions arising.

CORRESPONDENCE

The Read File was distributed to the Board of Directors.

There were no resolutions arising.

OTHER BUSINESS

Verbal Reports from Directors on Community Activities

There were no resolutions arising.

Notice of Motion

There were no resolutions arising.

IN CAMERA

Board Round Table

Following the session the Chair advised that there were no matters of concern to be noted in the minutes.

The meeting concluded at 12:30 pm (PT).

Certified Correct:

R. Jensen, Chair

J. Medlar, Recording Secretary