

- 1) Please visit the following URL and complete the steps listed below: <https://www.merx.com/English/Home.asp?WCE=Show&TAB=1&PORTAL=MERX&State=22&CONNECT=1&EADDRESS=&hcode=UeHQhekaiky7TmKDuhTSJQQ%3d%3d>
- 2) Complete the basic information and click **Next**
- 3) On the subscription selection page, select “I am not ready to subscribe but would like to be notified of opportunities that match my business profile.”
- 4) You will never be prompted to input a valid credit card and will never incur any charges unless you deviate from the regular download and submission process:

[Suppliers](#) > [About the Service](#) > [About MERX](#) > [Tutorial](#)

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Step 1 — Step 2 — **Step 3** — Step 4  
 Terms & Conditions    Customer Profile    **Subscription Selection**    Registration Summary

**Canadian Public Tenders Service**

To register, please select one of the following:

Complete Canadian Public Tenders subscription     \$18.95/month     \$209.95/year  
 I am not ready to subscribe but would like to be notified of opportunities that match my business profile.

Click here to select an alternative subscription package.

<input type="checkbox"/> Carleton University Public	\$150/year
<input type="checkbox"/> Champlain Community Care Access Centre Public	\$150/year
<input type="checkbox"/> Laurentian University Public	\$150/year
<input type="checkbox"/> Manitoba Government Opportunities Package	\$0/year
<input type="checkbox"/> Wilfred Laurier University	\$150/year

**MERX for Agencies, Crown and Private Corporations**

To register, please select one or more of the following:

Click here to select [Pay as You Go](#) for \$25/opportunity.  
 Click here to select [Annual](#) Pre-paid subscription packages

- 5) Click the **Next Step** button and there will be a pop up from MERX prompting them to upgrade their service, click the **No Thanks** button and then **Next Step**:

[Suppliers](#) > [About the Service](#) > [About MERX](#) > [Tutorial](#)

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Step 1 — Step 2 — **Step 3** — Step 4  
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**Canadian Public Tenders Service**

To register, please select one of the following:

Complete Canadian Public Tenders subscription  
 I am not ready to subscribe but would like to be notified of opportunities that match my business profile.

For more information on each subscription package, please click the [link](#).

To continue the registration process, please click the **Next Step** button.

The package you have selected will not provide you with access to any other procurement opportunities from over 3,000 buying organizations on the **MERX Canadian Public Tenders** service.

You should consider selecting a **Complete** subscription to receive unlimited electronic access to all tender opportunities on the **Canadian Public Tenders Service** (including those from the package you have already selected).

You can take advantage of the **Complete** Canadian Public Tenders annual service by clicking the **Upgrade to Complete** button. To keep your previously selected package; please click **No Thanks** to proceed with your existing selection.

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- 6) You will be given your User ID and Password

7) To obtain your Pin please click on the opportunity to make a request for an EBS PIN:

Dates	
Published	2016-04-14
Revised	2016-04-15
Closing	2016-06-15 02:00 PM Pacific Daylight Saving Time PDT

  

Details	
Opportunity Access	Open
Category	Construction Services Operation of Government-Owned Facilities
GSINS	
Region of Delivery	Canada
Agreement Type	
Tender Type	Expression of Interest (EOI)
Estimated Value	
E-bid Submission	<b>Mandatory *</b>
Pre-bid Meeting	Not Applicable
Site Visit	Not Applicable
Bid Security Required	No
Deadline for Bidders' Questions	2016-05-05
Deadline for issuing Addenda	2016-05-11

  

**E-bid Submission**

\*An Authorized Signer PIN number generated by MERX is required in order to submit your bid electronically. This PIN must be requested by the person with the authority to bind your organization. [Request your PIN.](#)

A complete guide with information on how to acquire your PIN and submit a bid electronically can be found here:  [Watch our tutorial](#)

To watch a short tutorial on how to acquire your PIN and submit a bid electronically - [Watch our tutorial](#)

  

Notice Description	
Provincial Investment in Affordable Housing (PIAH)	

8)

If you have any questions, please contact the MERX help desk at 1-800-964-6379.