

**COLUMBIA BASIN TRUST
BOARD OF DIRECTORS MEETING NO. 174
September 18/19, 2015
MINUTES**

Meeting No. 174 was in the Emergency Services Building, Nakusp, BC.

Directors in attendance:

| | |
|----------------|---------------------------|
| G. Deck, Chair | L. Binks |
| W. Booth | G. DeRosa |
| K. Deane | J. Dooley |
| R. Jensen | A. Naqvi |
| L. Page | L. Parker |
| V. Thomas | J. Townsend – via telecon |

Staff and guests in attendance:

| | |
|--------------------------------|---------------|
| N. Muth | W. Lundeberg |
| J. Strilaeff | K. Gosal |
| D. Hoodicoff | L. Kilpatrick |
| A. Ambrosone – via telecon | M. Hoher |
| T. Hicks – via telecon | S. Pierre |
| P. Cowtan | K. Robertson |
| J. Medlar, Recording Secretary | |

The meeting was called to order at 1:00 p.m. (PT).

The Chair suspended the Order of Business. For continuity, these Minutes reflect the order of the Agenda.

ADOPTION OF AGENDA

Attachments:

- Minutes: Board Meeting No. 173
- New Model for Economic Development
- Report from the CEO
- Minutes: Executive Committee Meeting No. 115
- Appointments to CBBC Board
- Dissolution of the Engagement Task Force
- Election of Chair, Vice Chair and Committee Chairs
- 2017 Board Meeting Schedule
- CBBC Update
- Draft Columbia Basin Management Plan 2016-2021
- 2015/16 Budget Update
- Mandate Letter – material tabled at the meeting
- Major Trust Projects and Initiatives
- DOB Department
- DOB Update on Activities
- Community Initiatives and Affected Areas Programs Renewal
- Amended Advisory Committee Fees and Expenses Policy
- Columbia Basin Environmental Education Network
- Funding Request - The Land Conservancy of BC
- Funding Request – Windermere West
- Budget Transfer to Other Water & Environment Initiatives
- Read File

55/15 Moved, seconded and resolved that:
Agenda No.174 be approved and hereby is adopted.

ADOPTION OF MINUTES

56/15 Moved, seconded and resolved that:
The Minutes of Meeting No. 173 held July 24, 2015 be approved and hereby are adopted.

EDUCATION / STRATEGIC MATTERS

First Nations Cultural Literacy

The Board was presented with a workshop on the contemporary context of First Nations in the Columbia Basin, including legal perspectives, interrelationships and an overview of the Provincial Treaty Process. The workshop was conducted in a panel format led by three guest speakers:

- Pam Cowtan worked for 23 years in the Kootenays in conservation land trusts, natural resource project management, land use planning and is recently retired Regional Manager for the BC Ministry of Aboriginal Relations and Reconciliation. In that role, Ms. Cowtan was responsible for completing and implementing reconciliation agreements with First Nations with territory in the Kootenays.
- Sophie Pierre served on ʔaḡam Band Council for 30 years, 26 as Chief; worked for the Ktunaxa Nation Council for 25 years first as administrator then as Nation Chair; served on numerous regional, provincial, national and international boards and committees; and recently retired from the BC Treaty Commission after six years as Chief Commissioner.
- Krista Robertson, lawyer, specializing in the negotiation and drafting of consultation and accommodation agreements between Aboriginal groups, governments and industry. Ms. Robertson also assists clients in a range of Aboriginal governance matters including reserve land management and development of constitutional documents and band policies and procedures.

The Board held an extensive discussion with the guest speakers and staff.

There were no resolutions arising.

New Model for Economic Development

The Board was provided with a memorandum which outlined a new model for the Trust to support economic development in the Columbia Basin and which sought approval for staff to develop a high level business plan for a new economic development subsidiary.

Support for economic development (ED) is a core mandate of the Trust. Basin residents, through the recent Our Trust, Our Future (OTOF) engagement process, communicated ED as a clear priority and asked that the Trust take a more active, bold and long term stance to strengthen the Basin economy. In light of the Trust's forthcoming increased revenues, staff are proposing to develop an economic development corporation with a long term focus that is sustainable, well-resourced and action oriented.

57/15 Moved, seconded and resolved that:
The Board of Directors hereby approves that staff be directed to develop a high level business plan for a development corporation for the Board's consideration at the November 2015 Board Meeting.

REPORTS FROM OFFICERS AND EXECUTIVE COMMITTEE

Report from the Chair

The Chair provided a verbal report to the Board of Directors.

There were no resolutions arising.

Report from the CEO

The CEO provided a written report to the Board of Directors. The CEO proposed to the Board that, in consideration of the ongoing culmination of the OTOF engagement process, the scheduled 2016 Trust Symposium be postponed to 2017. The Board of Directors endorsed staff to schedule the Trust's next Symposium in 2017.

The CEO also apprised the Board of staff's response to the community of Canal Flats with regard to the recent permanent closure of the Canfor mill.

There were no resolutions arising.

Report from the Executive Committee

The Minutes from Meeting No. 115 held on July 21, 2015 were provided for informational purposes only.

There were no resolutions arising.

Appointments to Columbia Basin Broadband Corporation

The Board was provided with a memorandum which sought approval of two additional appointments to the Board of Directors of the Columbia Basin Broadband Corporation.

58/15 Moved, seconded and resolved that:

As recommended by the Executive Committee, the Board of Directors hereby approves that Wendy Booth and Am Naqvi be appointed to the Columbia Basin Broadband Corporation's Board of Directors.

Dissolution of the Task Force on Future CBT Support of Community Development

The Board was provided with a memorandum which recommended the dissolution of the Task Force on Future CBT Support of Community Development. This Board Task Force was established for the specific task of guiding the OTOF consultation process which is now concluding.

59/15 Moved, seconded and resolved that:

As recommended by the Executive Committee, the Board of Directors hereby approves that the Task Force on Future CBT Support of Community Development be dissolved.

Election of Chair, Vice Chair and Committee Chairs

The Board was provided with a memorandum which outlined the Board approved process for electing the Board Chair, Vice Chair and Committee Chairs. The Board discussed the timing of the election process and decided that the October 31 deadline for a Director to submit their intent to run be only applied to Board Chair and Vice Chair positions. The Board requested that staff revise all relevant Board policies to this effect for the next Board Meeting.

60/15 Moved, seconded and resolved that:

The Board of Directors hereby approves that staff be directed to revise the Trust Governance Policies and Guidelines so that the October 31 notification of intent to run deadline be applied to only the Board Chair and Vice Chair positions.

2017 Board Meeting Schedule

The Board was provided with a memorandum which sought approval for the proposed 2017 Board of Directors Meeting schedule.

61/15 **Moved, seconded and resolved that:**

The Board of Directors hereby approves the following 2017 Board Meeting dates and locations:

| 2017 | Location |
|-----------------|-----------|
| February 3/4 | Cranbrook |
| April 7/8 | Golden |
| May 26/27 | Rossland |
| July 21 | Vidcon |
| September 22/23 | Kimberley |
| November 24/25 | Invermere |

REPORTS FROM SUBSIDIARIES

CBBC Update on Activities

The Board was provided with a memorandum which presented an update on Columbia Basin Broadband Corporation's (CBBC) activities. The memorandum also sought approval to provide funding advances to Internet Service Providers (ISPs) that are working with CBBC on the coordinated regional application to the federal government's Connecting Canadians program through Industry Canada. The Board discussed the parameters of the contract with Industry Canada and amended the proposed resolution to include a reference to the cash advances to ISPs to fund costs under the federal project being recoverable.

62/15 **Moved, seconded and resolved that:**

The Board of Directors hereby approves that the Trust commit up to \$4,143,000 in funding to Columbia Basin Broadband Corporation for the purposes of providing recoverable cash advances to Internet Service Providers to fund costs under the federal project.

CORPORATE MATTERS

Columbia Basin Management Plan Strategic Priorities 2016-2020

The Board was provided with a memorandum which sought approval of the Columbia Basin Management Plan (CBMP) Strategic Priorities 2016-2020. The CBMP Strategic Priorities outline the various ways the Trust supports residents and communities of the Columbia Basin. The Trust's recent OTOF consultation process resulted in a list of recommendations that formed the basis of the revised CBMP Strategic Priorities 2016-2020.

63/15 **Moved, seconded and resolved that:**

The Board of Directors hereby approves the Columbia Basin Management Plan Strategic Priorities 2016-2020 in substantially the form provided in the materials for this meeting.

And further resolves that:

The Board of Director hereby delegates authority to the Executive Committee to approve the final public version.

2015/16 Budget Update

The Board was provided with a memorandum which presented an update on the 2015/16 Budget including the current status of the unallocated portion of the Delivery of Benefits (DOB) budget. The Board discussed the impact on future budgeting practices as a result of the new approach to DOB spending for new programs and initiatives, e.g. the new Impact Investment Fund, emerging from OTOF recommendations and the CBMP Strategic Priorities 2016-2020.

There were no resolutions arising.

Major Trust Programs and Initiatives

The Board was provided with a memorandum which presented an update on the progress of the Trust's major projects and initiatives currently underway.

There were no resolutions arising.

Mandate Letter

A draft 2016/17 Mandate Letter was tabled to the Board of Directors for approval with a request to delegate authority to the Executive Committee to approve the final 2016/17 Mandate Letter. The annual Mandate Letter has replaced the Government Letter of Expectations from the Provincial government and is linked to the Tax Payer Accountability Principles already adopted by the Board.

64/15 Moved, seconded and resolved that:

The Board of Directors hereby delegates authority to the Executive Committee to approve the 2016/17 Mandate Letter on the condition that the final letter is in materially the same form as provided for this meeting.

Delivery of Benefits Department

The Board of Directors addressed this agenda item during the in camera session.

DELIVERY OF BENEFITS

Delivery of Benefits Update

The Board was provided with a memorandum which presented an update of activities within Delivery of Benefits (DOB) programs and initiatives since the last Board Meeting. J. Strilaeff also provided an update on the new Impact Investment Fund.

There were no resolutions arising.

Community Initiatives and Affected Areas Program Renewal

The Board was provided with a memorandum which outlined staff efforts to date to implement the Board decision from May 2015 to increase funding to the Community Initiatives and Affected Areas Programs (CIP/AAP). During staff review of the CIP/AAP, questions arose around the impacts of shifts in population within the Columbia Basin and the programs funding structure. The Board discussed the complex history and structure of the CIP/AAP as a Legacy Fund and recommended that staff not alter the existing funding structure. The Board also discussed various levels of a proportionate increase to this Legacy Fund with respect to the Trust's pending increased revenues. The Board decided to defer this item to the November 2015 Board Meeting and requested staff to align this decision within the context of the Trust's Consolidated Budget.

65/15 Moved, seconded and resolved that:

The Board of Directors hereby defers the motion for the Community Initiatives and Affected Areas program renewal to the November 2015 Board Meeting.

Amended Advisory Committee Fees and Expenses Policy

The Board was provided with a memorandum which sought approval for an amended Advisory Committee Fees and Expenses Policy, which outlines the compensation guidelines for members of Advisory Committees convened and managed by the Trust, as directed by the Board at the July 2015 Board Meeting.

66/15 Moved, seconded and resolved that:

The Board of Directors hereby approves the Advisory Committee Fees and Expenses Policy in substantially the form provided in the materials for this meeting.

Columbia Basin Environmental Education Network

The Board was provided with a memorandum which sought approval for a three year funding agreement of up to \$500,000 with the Columbia Basin Environmental Education Network (CBEEN). As a widely recognized, successful environmental education organization, this multi-year funding commitment will support CBEEN's sustainability and continued development.

67/15 Moved, seconded and resolved that:

The Board of Directors hereby approves a funding commitment of up to \$500,000 to support a three year agreement with the Columbia Basin Environmental Education Network.

And further resolves that:

The Board further approves a transfer up to \$365,000 from the unallocated portion of the 2015/16 Delivery of Benefits budget to support this agreement.

Funding Request for Land Conservation – The Land Conservancy of BC

The Board was provided with a memorandum which sought approval for \$100,000 to support the Nature Conservancy of Canada (NCC) to acquire and carry-out stewardship activities on conservation lands it intends to acquire from The Land Conservancy of BC (TLC).

68/15 Moved, seconded and resolved that:

The Board of Directors hereby delegates authority to the CEO to commit up to \$100,000 from the unallocated portion of the 2015/16 Delivery of Benefits budget to support the Nature Conservancy of Canada to acquire properties currently owned by the Land Conservancy of BC.

Funding Request for Land Conservation – Windermere West

The Board was provided with a memorandum which sought approval for \$841,176 to support the Nature Conservancy of Canada (NCC) in purchasing a land conservation covenant near Windermere Lake.

69/15 Moved, seconded and resolved that:

The Board of Directors hereby delegates authority to the CEO to commit up to \$841,176 from the unallocated portion of the 2015/16 Delivery of Benefits budget to support the Nature Conservancy of Canada to establish a conservation covenant on the 12 properties known as Windermere West.

Budget Transfer to Other Water & Environment Initiatives

The Board was provided with a memorandum with sought approval for up to \$500,000 to be transferred from the unallocated portion of the 2015/16 Delivery of Benefits Budget to the 2015/16 Other Water & Environment Initiatives budget. Several strategic initiatives have arisen, beyond the scope of the approved 2015/16 Other Water &

Environment Initiatives budget, that support projects stemming from the Environment Strategic Plan and related emerging priorities.

70/15 Moved, seconded and resolved that:

The Board of Directors hereby delegates authority to the CEO to transfer up to \$500,000 from the unallocated portion of the 2015/16 Delivery of Benefits budget to the 2015/16 Other Water & Environment Initiatives budget.

CORRESPONDENCE

The Read File was distributed to the Board of Directors.

There were no resolutions arising.

OTHER BUSINESS

Verbal Reports from Directors on Community Activities

There were no resolutions arising.

Notice of Motion

Director A. Naqvi requested staff look into the issue of regional air transportation service as part of the larger discussion of infrastructure for economic development in the Columbia Basin.

There were no resolutions arising.

IN CAMERA

The Board of Directors was presented with a memorandum which provided information regarding the planned reorganization of the Delivery of Benefits department.

There were no resolutions arising.

Board Round Table

There were no resolutions arising.

The meeting concluded at 2:00 p.m. (PT)

Certified Correct:

G. Deck, Chair

J. Medlar, Recording Secretary