

COLUMBIA BASIN TRUST BOARD POLICIES

Board, Subsidiary Board and Director Responsibilities

BOD02

1 Roles and Responsibilities of the Trust Board

- 1.1 The Board of Directors acts collectively and exercises its powers and responsibilities as a group. The Board of Directors is responsible for governing the Trust effectively and responsibly.
- 1.2 The Board's responsibilities for Trust governance include, but are not limited to, the following:
- adhering to those principles set out in the Overview to the Governance Policies and Guidelines [BOD01],
 - fostering the short and long-term success of the Trust,
 - ensuring that all major issues affecting the business and affairs of the Trust are given proper consideration,
 - carrying out the responsibilities set out in these Governance Policies and Guidelines,
 - appointing, monitoring and evaluating the President and CEO,
 - ensuring there is adequate and appropriate involvement from Basin residents in Trust activities,
 - approving a strategic plan (including the *Columbia Basin Management Plan*), annual business plan and budgets,
 - ensuring appropriate financial controls are in place,
 - preparing an annual report, including audited financial statements, and
 - establishing certain policies, ensuring they are implemented and periodically reviewing those policies. These policies include, but are not limited to, the following:
 - Code of Conduct
 - Investment
 - Policies related to the Delivery of Benefits
 - Communications
 - Human resources and compensation

2 Roles and Responsibilities of Subsidiary Board of Directors

- 2.1 The subsidiary Board of Directors acts collectively and exercises its powers and responsibilities as a group. The subsidiary Board of Directors is responsible for governing its subsidiary effectively and responsibly.

Where subsidiaries are operating companies, their Board of Directors roles and responsibilities include, but are not limited to, the following:

- advising on the overall strategic direction of the subsidiary, and recommending approval of same, to the Trust Board,
- proposing amendments to the mission, vision, strategic plan and other high level performance objectives to the Trust Board as appropriate,
- approving business and action plans consistent with the mission, vision, strategic objectives and other high level performance expectations,

- prioritizing activities and resources in the manner best judged to achieve objectives,
- reviewing and approving annual budgets within Trust approved funding allocations,
- providing feedback on the performance of the subsidiary,
- approving the subsidiary's officers, other than the Chair and the President and CEO,
- assessing the reasonability of the subsidiary's expenditures, and
- approving the subsidiary's annual financial statements.

3 Roles and Responsibilities of Directors

- 3.1 Each Trust and subsidiary Director must ensure that he or she discharge all of the duties described in these Governance Policies and Guidelines, and act in a manner that is consistent with the Governance Principles.

4 Shared Services Agreements

- 4.1 The Columbia Basin Trust (Contractor) is engaged by Columbia Power Corporation under two separate agreements which establish the scope of services to be provided by the Trust to (or on behalf of) the Manager.

The Shared Services Contractor – Delegation of Authority [BOD02-1] policy further defines the specific delegation of authority to the Contractor in execution of those services.